



JOB DESCRIPTION

PROJECT MANAGER (BUILDINGS & HEAVY CIVIL)

Introduction

Swalling General Contractors, LLC, is an Alaskan owned and staffed general contractor specializing in commercial construction for bridges, buildings, docks, and other heavy civil projects. Since 1947, the Swalling name has been synonymous with top-quality construction in Alaska. Swalling offers its clients construction management and general contracting services with an emphasis on collaborative project delivery methods. We draw from our unique wealth of experience to tackle complex challenges across the Last Frontier. Currently, Swalling is seeking qualified applicants for the position of Project Manager (Buildings & Heavy Civil).

Job Overview

The Project Manager is responsible for managing the safe completion of projects on time, within budget, within quality standards, and to the customer's satisfaction. The Project Manager is responsible for ensuring that all project activities are consistent with contract documents and company policies and procedures. The Project Manager provides leadership and support to on-site construction teams. The Project Manager concentrates on early and long-term planning, scheduling, cost controls, quality control, risk mitigation, and conflict resolution. The Project Manager ensures that all pre-construction services, design team collaboration, materials procurement, and other tasks are completed efficiently in order to allow on-site construction teams to effectively execute their work. The Project Manager supports daily operations, monitors project resources, and assists with subcontractor management. The Project Manager is responsible for numerous other duties as needed. The Project Manager works under the direction of an owner-level Project Executive and is supported by project engineers, general foremen, and other support staff.

Qualifications

Successful applicants will possess the desire to excel in the commercial construction industry in Alaska through leadership, mentoring, cooperation, hard work, and a commitment to excellence. Minimum requirements for this position include:

- ◆ 10+ years of experience completing commercial building projects in the role of Project Manager.
- ◆ A Construction Management degree or equivalent combination of education, training, and experience.
- ◆ Experience with new construction and renovations/repairs/upgrades for buildings, bridges, heavy civil projects, or some combination of these.
- ◆ Technical proficiency with MS Office (i.e., Word, Excel, etc.), Primavera P6, written/email communication, documentation, and other standard reporting platforms.
- ◆ Ability to lead/assist with cost estimating/bidding efforts.
- ◆ Ability to produce, review, and approve project schedules.
- ◆ Ability to manage subcontracts and purchase orders.
- ◆ Ability to supervise/manage/monitor on-site construction teams.
- ◆ Ability to work cooperatively with the on-site Construction Superintendent.
- ◆ Ability to ensure that work meets company expectations for quality of workmanship, conformance to contract documents, and schedule and budget compliance.
- ◆ Ability to ensure that jobsites comply with all applicable federal, state, and local regulations, statutes, ordinances, rules and laws.
- ◆ Ability to positively commit to, support, and enforce the Swalling Safety Program.



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- ◇ Ability to pass all background checks required for working sensitive environments.
- ◇ Ability to pass pre-employment and random drug tests.
- ◇ Ability to travel within Alaska, as required.
- ◇ Valid State of Alaska driver's license (or ability to obtain).

Additional professional accreditations (e.g., P.E., LEED, PMP, etc.) and trainings/certifications are a plus. Experience with collaborative project delivery methods (i.e., CM/GC, Design/Build, etc.) and a proven history of cooperation with architects, engineers, subcontractors, and vendors is preferred.

Summary of Benefits

Swalling offers a competitive salary commensurate with experience, a comprehensive benefits package, and a team-oriented work environment where leadership, cooperation, and excellence are rewarded.

Applicant Instructions

To be considered for this position, please send an introductory email and résumé that includes information about your employment history, education/training, experience, areas of specialization, projects completed during the past 10 years, and three professional references (preferably from project owners, architects, engineers, or previous employers) to: **jobs@sgcak.com**.

Application Deadline

Position open until filled.

PLEASE NO PHONE CALLS.

Swalling is an equal opportunity employer. To learn more, please visit www.sgcak.com/jobs.